

Rochelle Park Board of Education
Executive Meeting 6:30 P.M. Regular Meeting 7:30 P.M.
November 30, 2021

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President	x	
Mr. Adib Abboud		x
Ms. Christina Holz	x	
Mrs. Teresa Judge-Cravello	x	
Mr. Joseph Marolda		x
Mr. Charles Schaadt		x
Mr. Matt Trawinski, President	x	

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231, P.L. 1975” posted on the District website, at least 48 hours prior to the time of this meeting.

IV. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include personnel, contracts and legal matters.

V. Reports

President Trawinski acknowledged Mr. Martinez in the audience and Mrs. Judge Cravello, congratulating them on winning the School Board Election.

- A. Audit Presentation – Heidi Wohlleb from the district’s Auditing firm, Nisivoccia was on hand to discuss the recent Audit findings. Everything was in good order, with no audit recommendations.
- B. Superintendent Dr. DeNobile- Thanked Mrs. Wohlleb adding that when the Auditors are in, it’s for days, a very intensive look into the books. To have two years with no audits, is a declaration to Mrs. Jiosi. Thank You, it is no small feat. Board also is very fiscally responsibility, gives 250 thousand as tax relief each year. Thank You to the Board of Education as well.
At the October BOE meeting, we did a cereal box challenge the video in the category of middle school we took best video, Congratulations. Our Choir were one of three finalists to sing at the Rockefeller tree lighting, although we did not win being in the top three runners is commendable with being such a small school, Congratulations. Thank you to Chief Pinto and the Police dept, Lt. Kukalski for helping out with morning traffic duty. It has made a difference. Lastly the

December BOE meeting will be moved to the 14th.

- C. Business Administrator Mrs. Jiosi- has been working on the reports for the state, in particular DRTRS and ASSA. The district is moving forward with free lunches. Mrs. Jiosi is happy to report construction is moving forward and sheetrock will be starting. Hoping by January 15th we will be back in those rooms.
- D. Director of Curriculum and Instruction Mrs. Hurd reported the teachers have been attending a program called Writing Workshop. The program will run for two years. Teachers are very involved with the training, it's on site , very hands on so you can see it in action. Includes mini lessons. Administration has observed the training. Focus is on writing, she can hear and see the difference in the students. Curriculum update last two years, standards have been updated and with Covid that was postponed, now it is picking back up, we are working with SBJC PE & Health is the focus now, it's great to have a collaboration with other districts.
- E. Principal Mr. Alberta- could not be here, Dr. DeNobile reported 1st marking period has ended Honor roll will be out shortly and students will be recognized at the next meeting. Nov 22, 23 were two successful days of P/T conference, Volleyball and Basketball are starting up please send in all paperwork in. 8th grade cap and gown pictures will be taken on December 2nd, chorus/ band concert will be held on December 16th. Student Council candy cane drive to donate to Toys to Tots is underway as is a door decorating contest (this is for classroom doors within the school) as a reminder weekly health forms need to be done every Monday, send in water bottles with your children. Please remind your children cell phones are not to be used during the school day. School lunches needs to be pre ordered.
- F. Board Committees, as needed:
Policy- Mrs. Judge Cravello mentioned that there were quite a few policies on the agenda. She thanked Dr. DeNobile and Ms. Holz for their work with her on the Policy Committee. They just keep coming out. The committee have been working very hard. Thank you to Mrs. Jiosi, for the budget review.
- G. Board Liaison:
Municipality Mr. Kral- Announced that Sacred Heart basketball ball program is a go this year. The OEM meeting was cancelled and will be rescheduled. Pete Donatello asked him to remind residents to update your phone to the RAVE system. Recreation dept tree lighting this Friday, at the town hall. They are doing a great job. Rec basketball is looking for coaches, reach out to rec. PTO breakfast with Santa is sold out. Going very well, it's this Saturday.
NJSBA/BCASA Ms. Holz gave a School Boards update, November 20, she virtually attended the delegate assembly, her 1st time. They approved a number of new bills to help students. Ms. Holz will be Board certified as of January, Mrs. Judge Cravello congratulated Christina, adding it is an accomplishment you are required to take a number of classes. Congratulations all around to Ms. Holz.

A motion was made by Mrs. Judge Cravello, seconded Ms. Holz

VI. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak.

Jorge Martinez Central Ave asked about for information on how to volunteer to coach basketball he was referred to the rec dept. as the school only supplies the facility Mayor Gail Artola stated she would talk to him after the meeting and could connect him with someone.

VII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R17

APPROVAL OF MINUTES

R1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent approves the minutes of the following meetings.

October 26, 2021 Regular & Executive

ATTENDANCE

R2. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the attendance report for the month of October 2021 as listed:

Enrollment

Midland School	504
Hackensack H.S.	144
Academies/Technical Schools	34
Totals	682

Pupil Attendance

Possible Days	10050
Days Present	9496
Days Absent	554
% Present	94.48
% Absent	5.52

Teacher Attendance

Possible Days	1160
Days Present	1119
Days Absent	41
% Present	96.4%
% Absent	3.6%

EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the following Fire and Security drills held in the month of October 2021 for the Rochelle Park School District.

Fire Drill October 13, 2021
Security Drill October 29, 2021

HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the following HIB Report for October 2021 on behalf of the Rochelle Park School District.

October 2021

Reported Cases:0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0
School Suspensions: 0

SPECIAL EDUCATION 2021-2022 SCHOOL YEAR

R5. RESOLVED: upon the recommendation of the Superintendent, the Board of Education rescinds the approval of a Pediatric Neurodevelopmental Evaluation for student CST #2111 at a cost of \$600.00.

SPECIAL EDUCATION 2021-2022 SCHOOL YEAR

R6. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Pediatric Neurodevelopmental Evaluation for student CST #2111 at a cost of \$650.00.

SPECIAL EDUCATION 2021-2022 SCHOOL YEAR

R7. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Pediatric Neurodevelopmental Evaluation for student CST #2117 at a cost of \$650.00.

SPECIAL EDUCATION 2021-2022 SCHOOL YEAR

R8. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Psychiatric Evaluation for student CST #2118 at a cost of \$625.00.

SPECIAL EDUCATION 2021-2022 SCHOOL YEAR

R9. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Psychiatric Evaluation for student CST #2119 at a cost of \$625.00.

SCHOOL SAFETY

R10. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

POLICIES

R11. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Policies and Regulations.

- a) Policy # 2422 Comprehensive Health and Physical Education
- b) Policy #2467 Surrogate Parents and Resource Family Parents
- c) Policy # 5111 Eligibility of Resident/Nonresident Students
- d) Policy # 5116 Education of Homeless Children
- e) Policy and Regulation #7432 Eye Protection
- f) Policy # 8420 Emergency and Crisis Situations
- g) Regulation # 8420.1 Fire and Fire Drills
- h) Policy # 8540 School Nutrition Programs
- i) Policy # 8550 Meal Charges/Outstanding Food Service Bill
- j) Policy # 8600 Student Transportation
- k) Policy# 1648.11 The Road Forward COVID-19 Health and Safety
- l) Policy# 1648.13 School Employee Vaccination Requirements
- m) Policy#1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19
- n) Policy# 6115.01 Federal Awards/Funds Internal Controls- Allowability of Costs
- o) Policy# 6115.02 Federal Awards/Funds Internal Controls- Mandatory Disclosures
- p) Policy# 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest
- q) Policy# 6311 Contracts for Goods or Services Funded by Federal Grants
- r) Policy#2425_Emergency Virtual or Remote Instruction Program
- s) Policy and Regulation #5751 Sexual Harassment of Students

POLICIES

R12. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a first reading of the following Regulations.

- a) Regulation 3212 Professional Staff Attendance review and Improvement Plan

- b) Regulation 3432 Sick Leave
- c) Regulation 4212 Support Staff Attendance review and Improvement Plan
- d) Regulation 4432 Sick Leave

POSITION CREATION

R13. RESOLVED: upon the recommendation of the Superintendent, the Board of Education creates the following positions

- a) Wellness Coordinator
- b) Technology Assistant
- c) Supervisor of Special Education

JOB DESCRIPTION

R14. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following Job Descriptions.

- a) Wellness Coordinator
- b) Technology Assistant
- c) Supervisor of Special Education

SUBSTITUTE RATE

R15. RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the nonaffiliated part time technology assistant rate of \$17.00 per hour.

PARAPROFESSIONAL HOURS

R16. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the increase in hours for Paraprofessionals from 27.5 per week to 29.0 per week to meet IEP requirements (no benefits).

STUDENT COUNCIL EVENT

R17. RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the Student Council to hold a Candy Cane fundraiser. Funds collected will be used to support the Toys for Tots campaign.

R1-R17

Motion Ms. Holz Second Mrs. Judge Cravello

Roll call 4-0-3 (Abboud, Marolda, Schaadt)

Motions carried

Personnel Resolutions P1-P12

PROFESSIONAL DEVELOPMENT

P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
Michael Alberta	2022 NJPSA/FEA/NJASCD Conference	3/24-25/2022	\$320.00

Lisa Fletcher	What's New in Young Adult Literature	January 7, 2022	\$279.00
Angela Jacobus	What's New in Young Adult Literature	January 7, 2022	\$279.00
Cheryl Jiosi	Open Public Records Mgmt.	December 21, 2021	\$100.00

RESIGNATION

P2. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education accepts the resignation of Nicole Barbarino effective December 27, 2021. The Board wishes her much success and happiness in her future endeavors.

BREAKFAST DUTY RESIGNATION

P3. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education accepts the resignation of Lauren Cherello from the position of Breakfast Duty as of December 7, 2021.

BREAKFAST DUTY RESIGNATION

P4. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education accepts the resignation of Allison Sherry from the position of Breakfast Duty as of December 7, 2021.

NONAFFILIATED TECHNOLOGY ASSISTANT

P5. RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education appoints Gregory Schwartz to the position of the nonaffiliated technology assistant for fifteen hours per week starting December 1, 2021 to June 30, 2022 at a salary of \$17.00 per hour. Additional hours may be authorized based on technology demands.

HIRES- NON -CERTIFICATED

P6. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following individuals to the list of Substitute's as of December 1, 2021, for the 2021-2022 school year.

- a) Barbara Lyons- Substitute Nurse \$200 per day (as needed)
- b) Erin Finkeldey- Substitute Teacher \$120 per day (as needed)
- c) Robert Woods- Substitute Teacher \$120 per day (as needed)
- d) Gerald Weber- Substitute Custodian \$17.00 per hour (as needed)

HIRES- NON -CERTIFICATED

P7. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Ronald Juliano to the position of Part/Time Custodian 15 hours per week as of November 11, 2021 to June 30, 2022 prorated at Step 1 (Hourly)

HIRES- NON -CERTIFICATED

P8. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Fred Weissman to the position cafeteria/playground Aide as of December 1, 2021 to June 30, 2022, at the rate of \$13.00 per hour, (pending NJDOE clearance)

HIRES- NON -CERTIFICATED

P9. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Patricia Daubner to the position cafeteria/playground Aide as of December 1, 2021 to June 30, 2022, at the rate of \$13.00 per hour.

HIRES- NON-CERTIFICATED

P10. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Thomas Schmidt as Morning Traffic Safety Patrol from 7:50AM to 8:20AM at \$32.00 per hour (\$16.00 per half hour) for the 2021-2022 school year.

EXTRA CURRICULAR POSITIONS

P11. RESOLVED: upon the recommendation of the Superintendent, the Board of Education appoints the following teachers to the extra-curricular positions stated for the 2021-2022 school year, stipend in accordance with the union contract.

- a) Lauren Menduke – Girls Intramural Basketball Coach
- b) Jennifer O’Brien – Intramural Volleyball Coach

RESIGNATION

P12. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education accepts the resignation of Awad Hamed effective November 9, 2021.

P1-P12

Motion Ms. Holz Second Mr. Kral
Roll call 4-0-3 (Abboud, Marolda, Schaadt)
Motions carried

Finance Resolutions F1-F16

BILLS LIST

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the second October 2021 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$162,885.15
B. Federal Grant – Fund 20	\$680.00
C. Referendum Account-Fund 30	\$.00
D, Cafeteria- Fund 60	\$5,675.00
E. Afterschool Program- Fund 61	\$348.00
TOTAL PAYMENTS FOR October	\$169,608.15

TOTAL DISBURSEMENTS

ATTACHEMENT 1

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the November 2021 bill list attached and listed below.

D. General Funds- Fund 10& 11	\$608,831.07
E. Federal Grant – Fund 20	\$22,772.32
F. Referendum Account-Fund 30	\$.00
D, Cafeteria- Fund 60	\$43,792.95
E. Afterschool Program- Fund 61	\$750.00
TOTAL PAYMENTS FOR November	\$676,146.34

TOTAL DISBURSEMENTS

ATTACHEMENT 2

CHECK RUN

F3. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of November 2021 with the amounts to be approved at the December 2021 meeting.

PAYROLL AUTHORIZATION

F4. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for October 2021 as follows:

October 2021	
Fund Gross Payroll	
Fund 10	588,475.28
Fund 20	.00
Fund 61	6,768.42
Fund 62	.00

CAPITAL MAINTENANCE NEEDS GRANT PROGRAM

F5. RESOLVED: The Rochelle Park Board of Education approves the certification in support of Receipt of FY2022 funding for return of students to be used for capital maintenance projects associated with students' return to in-person education. The Board also accepts the funding of \$11,236.00 for the grant.

CLEAN ENERGY GRANT-PLUMBING

F6. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes the Business Administrator to complete the application for the New Jersey Clean Energy School Non-Compliant Plumbing Fixture and Appliance Program. The Board authorizes the Business Administrator to complete the Assessment Report.

CLEAN ENERGY GRANT- HVAC

F7. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes the Business Administrator to complete the application for the New Jersey Clean Energy School Ventilation and Energy Efficiency Verification and Repair Program. The Board authorizes the Business Administrator to complete the Assessment Report with the required qualified professionals.

CONTRACT

F8. RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the contract with Delta-T Group to provide interim professionals as required by the district at an hourly rate based on the service provided.

COOPERATIVE PRICING SYSTEM AGREEMENT

F9. RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the agreement between the New Jersey School Board Association on behalf of the NJSBA Cooperative Pricing System and the Rochelle Park Board of Education and other local district boards of education located in the State of New Jersey who may in the future choose to participate in the ACES (NJSBA) Cooperation Pricing System.

OTHER CAPITAL PROJECT

F10. RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the application of an ‘other capital project’ to the NJDOE Office of School Facilities for all necessary approvals for the STEAM room at Midland School. (State Project Number 4470-050-21-1000).

DONATION

F11. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts a donation of a portable sound system from an anonymous donor.

DONATION

F12. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts a donation of a five eight-foot tables from the Midland School PTO in the amount of \$684.15.

GRANT

F13. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts a grant from the Bergen County Utility Authority in the amount of \$1000.00

GRANT

F14. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the submission of the ARP-ESSER III grant application for 21-22 school year as presented.

ARP-ESSER III	\$403,469.00
Accelerated Learning Coaching and Educator	\$56,502.00
Evidence-Based Supper Learning and Enrichment Activities Grant	\$40,000.00
Evidence-based Comprehensive Beyond the School day Activities Grant	\$40,000.00
NJTSS Mental health Support Staffing Grant	\$45,000.00

RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP

F15. WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Rochelle Park has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Rochelle Park does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE

GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2022 to June 30, 2025.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

PAYROLL AUTHORIZATION

F16. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for November 2021 as follows:

November -21	
Fund Gross Payroll	
Fund 10	593,188.79
Fund 20	00
Fund 61	9,193.74
Fund 62	-00

F1-F16

Motion Mrs. Judge Cravello Second Ms. Holz

Roll call 4-0-3 (Abboud, Marolda, Schaadt)

Motions Carried

VIII. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak.

IX. Announcements The next regular Board of Education meeting will be held on December 14, 2021 at 6:30 P.M. executive session 7:30P.M. public session in the Gymnasium.

X. 2nd Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which includes an attorney/client privilege matter.

XI Adjournment

Motion Mr. Kral Second Ms. Holz 9:30 PM